

Online Application Process

For Visiting International Student Programs (VISP) students

STEP 1:

Go to EducationPlanner BC to apply:

<https://apply.educationplannerbc.ca/apply/complete-application/capilanou>

STEP 2:

Create an account

STEP 3:

Begin Application

- Fill out your Personal Information, Contact Information, and Academic History

STEP 4:

Complete Application

APPLY


Submitted Applications


COMPLETE APPLICATION**Information for Applicants**

Capilano University is a teaching-focused university based in North Vancouver, with programming serving the Sunshine Coast and the Sea-to-Sky corridor. The University offers degrees in areas as diverse as film and animation, early childhood education and tourism management. Capilano University's music therapy and jazz studies programs are internationally recognized and the costuming for stage and screen diploma is unique in Canada. Capilano University is named after Chief Joe Capilano (1840 - 1910), an important leader of the Squamish (Sʷwx_wú7mesh) Nation of the Coast Salish People, and an advocate for education for Aboriginal youth. Capilano University is accredited by the Northwest Commission on Colleges and Universities and a member of the B.C. Association of Institutes Universities.


Application No. 65701[Delete Application](#)

LAST MODIFIED	PROGRAM
a few seconds ago	(Not Specified)

▼  **Program Selection**
Select the program you're interested in applying for at this institution.

▼  **Additional Information**
Provide additional details requested by the institution you're applying for.

[Review & Submit](#)


Program Selection
 Select the program you're interested in applying for at this institution.

Program Selection

Select the semester
 you wish to attend

Term & Admission Category

WHICH TERM DO YOU WISH TO START?

Fall 2018 x ▾

Please consult the [Online Program Search](#) to ensure that the program you are interested in is accepting applications for the term you select.

ARE YOU?

New International Applicant x ▾

- Current Student Applying to New Program – a student who has not sat out the most recent major term (Fall or Spring) or a student currently attending Capilano.
- New Applicant (Domestic) – a Canadian Citizen or Permanent Resident applying to Capilano for the first time.
- New Applicant (International) – an international student applying to Capilano for the first time.
- Returning Student – a previous Capilano student who has not attended in the last six months.

First choice

FACULTY

Bachelor Degree Programs x ▾

PROGRAM

Business Administration Bachelor Degree x ▾

Program Details

BUSINESS ADMINISTRATION BACHELOR DEGREE

Questions

Please provide the following program-specific information

***Program Selection:**

For program faculty, please select Bachelor Degree Programs. These are the following Bachelor programs that are open to Visiting students:

- Business Administration Bachelor Degree (Business, International Management, Marketing, etc.)
- Tourism Management
- Bachelor of Communication Studies
- Bachelor of Arts with a major in Liberal Studies (Science, Arts, Social Sciences, Humanities, Economics)

Please follow the below instructions:

Questions

Please provide the following program-specific information

ADMISSION STATUS

Please select an admission status*

- Regular Student
- Mature Student
- Visiting Student
- Concurrent High School Applicant
- (Not Specified)

Admission Status

Mature Applicant - applicant who is 19 years of age or older who lacks the minimum program admission requirements.

Visiting Student - applicant who wishes to take a course(s) at Capilano University to transfer back to their home post-secondary institution. A letter of permission is required.

Concurrent High School Applicant - a current high school student applying to study one or two courses while completing high school.

If none of the above apply to you, choose **Regular Student**.

For detailed requirements for these applicant types, please visit our [Admission or Readmission Requirements](#) page.

ATTENDANCE

Please select an attendance option*

- Full Time
- Part Time
- (Not Specified)

Attendance - Select Full Time or Part Time. If no selection available, then the only option is displayed.

Agent Information and Release for International Applicants

- If you are an international applicant and an agent is representing you, please select YES and fill out all information.

DO YOU HAVE AN EDUCATIONAL REPRESENTATIVE OR AGENT?

Yes No (Not Specified)

AGENT NAME

AGENCY

EMAIL ADDRESS

I HEREBY AUTHORIZE CAPILANO UNIVERSITY TO RELEASE ADMISSIONS, REGISTRATION, AND TUITION INFORMATION TO THIS ORGANIZATION.

Yes No (Not Specified)

Include your agent's information, if you have one.

Scholarship Funding and Release for International Applicants

- If you are an international applicant and will be receiving financial funding, please select YES and fill out all information.

WILL YOU BE FUNDED BY A SCHOLARSHIP GRANTING ORGANIZATION?

Yes No (Not Specified)

CONTACT NAME

ORGANIZATION

I HEREBY AUTHORIZE CAPILANO UNIVERSITY TO RELEASE ADMISSIONS, REGISTRATION, AND TUITION INFORMATION TO THIS ORGANIZATION.

Yes No (Not Specified)

Fill as per your situation

Support Services

Application Fee

\$135.00 CAD

- Capilano University accepts Visa, MasterCard and American Express
- Please have your credit card ready, before clicking Submit. You will have five minutes to enter your payment.

PAYMENT OPTIONS



- I will pay by credit card when submitting my application.
- I have an approved application fee waiver.
- (Not Specified)

STEP 5:

Send additional documents to visp@capilanou.ca

- 1) The **Official Transcript of Academic Records** must be an original document that is certified with the institution stamp or seal to prove authenticity. Documents issued in a language other than English must also include a certified translation in English. Please submit post-secondary documents only, high school documents are not required.
 - **High School graduate applicants:** High school grades, translated into English
 - **Post-secondary students:**
 - College/University grades, translated into English
 - Letter of Permission from your home institution
- 2) **English language proficiency proof**

Student's English aptitude must be sufficient to participate in course work conducted in English. Capilano University recognizes the following English assessments:

- TOEFL(Test of English as a Foreign Language): 83 (internet-based score), 220 (computer-based score), 560 (paper-based score). Contact www.ets.org/toefl
- ELA (English Language Assessment Test): 145. Contact: Vancouver Community College, King Edward Campus, 1155 East Broadway
- Academic IELTS (International English Language Testing System): 6.5 overall and no one score less than 6. Contact ielts@stu.ca
- CAEL (Canadian Academic English Language Assessment Test): 70. Contact www.cael.ca
- PTE(Pearson Test of English - Academic): 56. Contact <http://www.pearsonpte.com>

- Capilano University has agreed to pilot accepting the DAAD language test with a minimum B2 level as proof of meeting the English Language requirement for Visiting International Students only (visiting, non-degree). This pilot initiative will begin with the Fall 2014 and Spring 2015 term intakes. Capilano's Centre for International Experience will monitor the performance of students who are admitted with this DAAD result before officially adopting the DAAD over the long term. Degree-seeking students must meet standard English language requirements in the approved ways.

For a detailed list of all ways to meet the Capilano University English Language requirements, please see our website at www.capilanou.ca/admission/requirements.

For Exchange students from our Partner Institution, you may submit a letter of reference stating the student's level of English. This letter can be written by the International Exchange Coordinator, institution instructor or English professor.

3) Preliminary Course Selection Form

- a. Complete the Preliminary Course Selection Form (.pdf)
- b. We recommend that exchange students take 9-12 credits (3-4 classes) per term. Full time status at Capilano University is 9 credits. Please note that your home university may require you to enrol in a specific number of units, or courses during your time at Capilano University, which may be higher than our recommendations.
- c. A course guide is included in our application package. Students can only take courses in the approved programs for which each partner institution is particularly well suited for.

STEP 6:

Receive a Letter of Offer (LOF) in 2-4 weeks.